**DLPOA Board Meeting Minutes**

**March 6, 2019 – 7:30 pm At 64 Dapplegray**

**Board: a. power, b. farrokh-siar, l. hoyne, j. litchfield, j. jacobson, j. zack**

**Audience: Jessica slawson city representative, aj poulin, j. litchfield**

1. **Call Meeting to Order – 7:33 PM**
2. **Prior Meeting Minutes - Approved**
3. **Treasurer’s Report –** Recent checks were deposited. J. Zack will have actual written report prepared for next meeting. Who has a mailbox key? There may be checks sitting in our mailbox. Will check with Jason Gallien if he still has the key.
4. **New and Recurring Topics / Follow-up Items:**
	* Security Camera at Front Entrance (Presentation from RHE Representative)

Jessica Slawson informed us that there's currently 45 license plate reading cameras on the Hill. They constantly read license plates as people are driving through the city. If license plate is in law enforcement data base, vehicle has been reported stolen or reported in a crime, the reader will automatically ping at the Lomita sheriff's station as well as Torrance PD and other South bay police departments. Paper plates and fakes of course are not readable. However, police will stop anyone with paper plates as they are not legal anymore. First camera is located at intersection of Narbonne/ PV Dr E. and PV Dr N followed by RH Road and Crenshaw. So far they have been very effective in catching criminals. City is offering a $1,500. reimbursement for any homeowner association that would like to put up one of the license plate readers at the entrance to their community. Total cost for installation is anywhere between $3,500 – 7,500 depending on which of the 2 vendors chosen; Obsidian Integration LLC or Vigilant Solutions. Ongoing data cost is approximately $40.00/month. City is looking to also install additional cameras on Narbonne by entrance to new RH Country club, intersection of Crenshaw & RH Road (by Tipsy Fox Liqour) and Hawthorne Blvd by Ernie Howlett entrance. The Monticello neighborhood is new guinea pig for the pilot program once they can figure out solution for camera location. These cameras would not be accessible by home owners associations, but interact directly with the current police departments that utilize this system. Discussion ensued. Board decide not to participate due to cost associated and the fact that pings will be generated once a criminal vehicle pass by Narbonne and PV Dr N, which is such close proximity to us, it was deemed unnecessary at this time.

Jessica also informed us that any camera located on public property would require a license fee from the city.

* + Easter Activities – a budget of up to $400 was approved. J. Jacobson reported most supplies have already been purchased. Will check grass level a month before event and notify John Krambeer to refrain from cutting any grass until our EEH.
	+ Trail Clean-Up Day – AJ Poulin reported he has not yet been able to reach Julie Hatch but our date remains set for May 18th. He will provide inspiring participation blurb for Hoofbeats.
1. **Committee Reports:**
	* Ring Committee - Ring looks fabulous. John Krambeer is doing a great job. J. Jacobson will check with Gallien's on timing for Donor plaques for fence improvement.
	* Architectural Committee -
	* Trail Committee – No meetings
	* Welcoming Committee – No one new has moved in. Waiting for sales on 18 Buckskin, 38 Buckskin & 82 Dapplegray which are supposedly in escrow. David Shaw purchased Mrs. Bakers property on Buckskin although not yet confirmed.
	* Membership Committee – nothing new.
2. **Calendar Review:** April 10th at Ring
3. **Audience Discussion / Concerns –**L. Hoyne reported Finley's are providing him with 2 quotes; maintenance and new plants. He will present at next meeting. Bennet is still maintaining it and current cost is $2,000/year.
4. **Adjournment** – 8:55 PM

**Board Duties & Calendar Reminders**

**December:**

* Select Executive Officers
* Update Bank Signatories via Board Resolution
* Update Board Contact Information on Website
* Update Board Contact Information with City of Rolling Hills Estates
* Update Board Contact Information with DLPOA Insurance
* Pay Property Taxes – 1st Instalment

**January:**

* Review Annual Budget
* Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

**February:**

* Approve for Capital Improvement Projects for New Fiscal Year
* Confirm Horse Show Dates and Volunteers

**April:**

* Pay property Taxes – 2nd Instalment

**May:**

* Review and Approve Annual Dues Amount & Notice
* Confirm Summer Barbeque Date

**June:**

* Distribute Annual Dues Notice

**July:**

* Compile Fiscal Year Financials for Federal Tax Return

**August:**

* President to appoint Nominating Committee
* Publish number of board seat openings in Hoofbeats and solicit interested members
* Make initial contact with LA County Sheriff Office to obtain Halloween security detail

**September:**

* Confirm eligibility of Nominating Committee recommendations
* Publish election date and Nominee’s in Hoofbeats
* Confirm LA County Sheriff Office Halloween security
* Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

**October:**

* Re-Publish election date and Nominee’s in Hoofbeats
* Confirm volunteers for Halloween Security