



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES
MARCH 1ST, 2023 – BUCKMANS

ATTENDEES:

BOARD: BRIAN LITTLE, ADAM BUCKMAN, KAREENA DONG, CHRISSEY MEISTERHEIM, JOE LITCHFIELD

Approve Prior Meeting Minutes – The February Board meeting minutes were approved by Chrissy and Adam

Meeting called to order at 7:35pm

1. Treasurer's Report:

- Current Balance of \$65,669
- Misc reimbursements of \$468 and ring membership income of around \$400.

2. New and Recurring Topics/Follow up:

- **Road Re-Pavement:**
 - Update:
 - David Wahba's plan was approved
 - Thank you to the neighbors who attended the city meeting!
 - Allocation of next year's budget was approved and the berms will be replaced completely.
- **Capital Improvement Project Discussion**
 - Looking to get additional bids for the Front Entry

Committee Reports:

- Security:
 - Nothing to Report
- Ring Committee
 - Closed due to weather
 - Nothing additional to report
- Architectural Committee
 - Nothing additional to report
- Trail Committee
 - Nothing to report
 - Please continue to be respectful of the trails – especially when there is a lot of rain
- Welcome Committee
 - Up to date on Baskets
 - Babak proposed setting a quarterly date where families can plan to participate
- Membership Committee
 - Nothing to Report
- Events Committee:
 - Committee met to review events this year
 - \$800 will be allocated to the Easter event

- Sign up Genius will be sent out – volunteers needed
- Movie Night coming down the pipe
- Summer Kick Off – Early Stage Ideas getting discussed
- Communication Committee:
 - Up to date and nothing new to report
 - Inputs for Hoofbeats for a while

Next Meeting – April 5th – 7:30pm (Poulins)

Adjournment – 8:05pm

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- ~~Review Annual Budget~~
- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks, Survey Monkey

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security