



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES
NOVEMBER 6, 2024 – CITY HALL

ATTENDEES:

BOARD: BABAK FARROKH-SIAR, KAREENA DONG, JACK MCNAMARA, ADAM BUCKMAN, BRIAN LITTLE, JOE LITCHFIELD & CHRISSEY MEISTERHEIM

ATTENDEES: CONNOR L., PAUL S., BRUCE W., LOU P., CINDY C., ANDREW & BETHANY, JENNY L., CINDY C., PAUL S., KRISTY H. & JULIA V.

Approve Prior Meeting Minutes – The October Board meeting minutes were approved by Chrissy and Brian.

Meeting called to order at 7:04pm

1. Treasurer's Report:

- Beginning Balance \$72,169.09 and Current Balance \$77,387.45
- \$7,525 of deposit and \$2,306.64 of various withdrawals/reimbursements.
- HOA and Non-Resident dues are still coming in and reimbursements were due to Trail Maintenance expenses.

2. New and Recurring Topics/Follow up:

- October Recap
 - Halloween was a success, and local Sheriffs were there to help with crowd and traffic control.
 - Horse Show event was another successful event which gathered many neighbors and our Horse community.
- Jacobson Go-Fund-Me Discussion
 - Motion to approve a DLPOA donation of \$1,000 to the Jacobson family.
 1. 1st Jack and 2nd Adam to approve the DLPOA donation.
- December Dates
 - Santa on the Lanes December 22nd & Holiday Party to be hosted by Bethany Scott @ 72 Dapplegray
- Capital Improvement Update and Front Entrance
 - No current updates but will obtain further information from Julie Hatch

3. 2024 Recap

- Cox Internet at the Arena
- Welcome Wagon Committee success
- Trail Clean-up another successful outcome and progress in maintaining our trails
- Ring Maintenance
- Easter, Memorial Day Event, July 4th, September BBQ, Horse Show
- Feedback from this board on matters that would be important for the next board to address: DLPOA Trail Access Rules, Directory, Update contact lists
 - Open Discussion from the attendees
 1. Actual list of projects to be accomplished for our trails and drainage issues
 - a. For all trail maintenance by a contractor the initial quote was around \$50,000. For time, equipment and materials.

2. The door to our community center needs to be fixed to eliminate any water or moisture that collects.
3. Finishing touches on kitchen
4. New Directory could be updated

4. Audience Discussion / Concerns

5. Candidate Review/Election

- Thank you Chrissy, Joe and Brian for your support and efforts while being on the Board.
- New DLPOA Board members include Connor Lynch, Julia VanderPloeg & Jenny Litchfield.

Committee Reports:

- Security/Safety:
 - Halloween evening DLPOA contacted our local Sheriff's office to be stationed at the entrance to help manage traffic and crowd for additional safety.
- Ring Committee
 - Joe L provided a "punch list" for items to be addressed and fixed.
 - Lights and irrigation need to be fixed. Joe L contacted Matt Bandy to help fix lights and electrical issues.
- Architectural Committee
 - New roof at Suzette James residence.
- Trail Committee
 - 62 Strawberry Lane Dumpster issue – Waste Management has given residents until Oct. 18th to move manure bin. Will look at see if that has been resolved.
 - 23 Dapplegray unauthorized usage of trail issue was discussed and an open discussion with Board Members and audience ensued.
 - Redragging the trails with a magnetic roller was discussed and will investigate by the Board.
- Welcome Wagon Committee
 - Future Welcome Wagon may include 20 Sorrel and 66 Buckskin.
 - New neighbor signage for neighbors is being looked into and will provide.
- Membership Committee
 - Currently ~70% HOA dues collected based on residents. Kareena sent out reminders to the residents.
- Events Committee:
 - Santa on the Lanes December 22nd
 - Holiday Party to be hosted by Bethany Scott @ 72 Dapplegray
 - Santa on the Lanes December 22nd
 - Holiday Party to be hosted by Bethany Scott & Andrew G @ 72 Dapplegray
- Communication Committee:
 - One open interview still needs to be completed for new residents on Buckskin. Adam Buckman is working on trying to get them accomplished.

Next Meeting – December 4th, 7:30pm (TBD)

Adjournment – 7:41pm

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- ~~Review Annual Budget~~
- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks

April:

- Pay property Taxes – 2nd Installment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security