



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES
OCTOBER 2, 2024 – COMMUNITY CENTER

ATTENDEES:

BOARD: BABAK FARROKH-SIAR, KAREENA DONG, JACK MCNAMARA & ADAM BUCKMAN, JOE LITCHFIELD & CHRISSEY MEISTERHEIM

ATTENDEES: CONNOR L, MEAGAN P, BRE & CHRIS T, BRENNAN T & GINA M. (PV SCHOOL DISTRICT REPRESENTATIVE)

Approve Prior Meeting Minutes – The September Board meeting minutes were approved by Chrissy and Kareena.

Meeting called to order at 7:34pm

1. Treasurer's Report:

- Beginning Balance \$75,824 and Current Balance \$72,169.
- \$14,187 on deposit and 17,841 of various withdrawals/reimbursements.
- HOA and Non-Resident dues are coming in and Summer BBQ expenses.

2. New and Recurring Topics/Follow up:

- Bond Measure SOS for PV Schools
 - Declining enrollment at our schools and facilities are reaching a point of retirement and in need of upgrades. Electrical and plumbing infrastructure are in a serious and dire need of updating.
 - Local bonds are truly the only way to raise funds to help with the needs of our PV Schools to keep them safe and up to date.
- Recap / Events Coming Up
 - Summer BBQ Details
 - Was a great success and fun was had by all. Buckskin/Sorrel won tug-a-war.
 - Total amount of expenses \$9,826(-\$900 year over year)
 - 88 Adults, 47 kids = 135 total vs last year of 97 Adults, 45 kids = 142 total.
 - October Horse Days on October 12, 2024
 - Jenny Litchfield and Kelly Yates are organizing this fun event.
 - Many activities for kids to be enjoyed. Non-horse participants are of course welcomed.
 - Please reach out to Jenny Litchfield for any additional information.
 - Halloween: Sheriffs are set up and will be there 5pm-10pm. Lights are being coordinated with Mike G.
- Capital Improvements
 - Chrissy/Julie:
 - Front Entrance update:
 - Submitted plans are with the City for approval and have been delayed. To follow up with the City to see status.
- DLPOA Board Elections

- Two candidates – Connor Lynch and Julia Vander Ploeg. Currently need a third but Chrissy M offered to stay on and would need a motion and approval of the Board.
- Will print elections for Board Elections due to Hoofbeats is currently on hold.
- Motion to allow Board to suspend termed out former Board member to run for a third term. 1st Adam and 2nd Babak.

Committee Reports:

- Security/Safety:
 - Halloween evening DLPOA has contacted our local Sheriffs office to be stationed at the entrance to help manage traffic and crowd for additional safety.
- Ring Committee
 - Couple sprinklers are broken that need fixing.
 - Joe L to provide a “punch list” for items to be addressed and fixed.
 - No major fixes since the footings have been fixed.
- Architectural Committee
 - No updates currently
- Trail Committee
 - Behind Khorey’s residence RHCC will trim tree for free and will be done during next round of maintenance.
 - Babak to email Khorey’s to let them know.
 - Dave Shaw will provide crew and materials to help address the trail conditions behind the Meisterheim’s residence.
 - 62 Strawberry Lane – Waste Management has given resident until Oct. 18th to move manure bin.
 - Another dumpster for Ring to clean out excess information
 - Trail maintenance- Jack McNamara to follow up with Mike Goldsmith since they both inspected several areas of trails to be addressed.
- Welcome Wagon Committee
 - Future Welcome Wagon may include 20 Sorrel and 66 Buckskin.
- Membership Committee
 - Received 22 additional HOA dues. Currently ~70% HOA dues collected based on residents. Kareena sent out reminders to the residents.
- Events Committee:
 - No updates currently.
- Communication Committee:
 - One open interview still needs to be completed for new residents on Buckskin. Adam Buckman is working on trying to get them accomplished.

Next Meeting – November 6th, 7pm (City Hall)

Adjournment – 8:27pm

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- ~~Review Annual Budget~~
- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks

April:

- Pay property Taxes – 2nd Installment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security