



DAPPLEGRAY LANE PROPERTY OWNERS ASSOCIATION
85 BUCKSKIN LANE ROLLING HILLS ESTATES CA 90274

DLPOA BOARD MEETING MINUTES
DECEMBER 7TH, 2022- LITTLE RESIDENCE

ATTENDEES:

BOARD: BRIAN LITTLE, ADAM BUCKMAN, CHRISSEY MEISTERHEIM, KAREENA DONG

AUDIENCE: 5+ NEIGHBORS

Approve Prior Meeting Minutes – The November Board meeting minutes were approved by Adam Buckman and Chrissy Meisterheim.

Meeting called to order at 7:07pm

1. Treasurer's Report:

Account Balance is \$73,178. No material activity in the last month – Misc membership dues and ring membership dues.

2. New and Recurring Topics/Follow up:

- Capital Projects will get discussed in January
- Announced New Board:

Brian Little - President
Chrissy Meisterheim - VP
Julia Ambrose - Treasurer
Kareena Dong - Secretary

- Road Re-Pavement Fixes:
 - Work started on Buckskin
 - Neighbor requested to have DLPOA to check on Hump Code
 - Brian to provide more updates as he receives them

Committee Reports:

- Security:
 - Nothing to Report
 - Paul Pham provided suggestions on apps neighbors can download to stay in the loop on what is happening around us
 - Pulsepoint App – Safety App that provides Safety updates to the community
 - CHP App – Carr
- Ring Committee
 - The ring was taken care of today 12/7
- Architectural Committee
 - 44 Dapplegray – New Barn is in Review
 - 37 Buckskin – New Front Gate was denied by City for being too high; DLPOA is ok with taller structures at driveways, but must comply with city code
 - 29 Buckskin – New Barn and ADU are being submitted shortly for review

- Trail Committee
 - Proposing Regular Maintenance
 - Looking for neighbor Volunteers
 - Joe Litchfield to propose a couple options
- Welcome Committee
 - A couple new neighbors still need to be welcomed
 - Proposal to Loop in Neighbors beforehand on Facebook
 - Proposal to let more neighbors know when the welcoming is happening
- Membership Committee
 - 71% of homes paid in total. 78% of Dapplegray and 72% of Buckskin
 - Membership: 120 homes paid and 60 nonresidents paid
- Events Committee:
 - Santa in the Lanes – Dec 18th
 - Horse Caroling – Dec. 17th
 - Vanderploeg's – Santa's Helpers – Need to deliver presents by Dec. 16th
- Communication Committee:
 - Ariana Divario is going to step up as the Communication Committee Lead
 - The Email / Phone Book maintenance will be assigned
 - Facebook Admin to be updated with new chair
- Events
 - Horse Caroling – Saturday, Dec 17th
 - Santa in the Lanes – Sunday, Dec 18th 4:30pm
 - Proposed a Quarterly Bash
 - Proposed to bring back the Triathlon for Spring

Next Meeting – January 4th – 7:30pm

Adjournment – 7:29pm

BOARD DUTIES & CALENDAR REMINDERS

December:

- Select Executive Officers
- Update Bank Signatories via Board Resolution
- Update Board Contact Information on Website
- Update Board Contact Information with City of Rolling Hills Estates
- Update Board Contact Information with DLPOA Insurance
- Pay Property Taxes – 1st Instalment

January:

- Review Annual Budget
- Solicit Suggestions for Capital Improvement Projects for New Fiscal Year

February:

- Approve for Capital Improvement Projects for New Fiscal Year
- Confirm Horse Show Dates and Volunteers

March:

- Review Memberships for Quickbooks, Survey Monkey

April:

- Pay property Taxes – 2nd Instalment

May:

- Review and Approve Annual Dues Amount & Notice
- Confirm Summer Barbeque Date

June:

- Distribute Annual Dues Notice
- Compile Fiscal Year Financials for Federal Tax Return

August:

- President to appoint Nominating Committee
- Publish number of board seat openings in Hoofbeats and solicit interested members
- Make initial contact with LA County Sheriff Office to obtain Halloween security detail

September:

- Confirm eligibility of Nominating Committee recommendations
- Publish election date and Nominee's in Hoofbeats
- Confirm LA County Sheriff Office Halloween security
- Reserve RHE City Hall facility for November Election and provide proof of insurance to RHE

October:

- Re-Publish election date and Nominee's in Hoofbeats
- Confirm volunteers for Halloween Security